



**OTAC, S.A.**  
Congress organizers  
Founded in 1963

Gran Via de les Corts Catalanes, 454 1<sup>a</sup>  
08015 Barcelona – Spain -

Tel.: +34 93 289 2440  
Fax: +34 93 325 2708  
couette-taylorworkshop@otac.com

**13<sup>th</sup> International Couette-Taylor Workshop**  
**03-05 July 2003**

*PLEASE SEND COMPLETED ACCOMMODATION FORM TO:*

**OTAC, S.A.**  
Gran Via Corts Catalanes, 454 1er pis  
08015 Barcelona  
Spain

**Tel.:** + 34 93 289 24 40  
**Fax:** + 34 93 325 27 08  
**E-mail:** couette-taylorworkshop@otac.com

**PERSONAL DATA:**

Prof.     Dr.     Mr.     Mrs.     Ms.

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

VAT or Passport n°: \_\_\_\_\_

Organisation: \_\_\_\_\_

Department: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Town: \_\_\_\_\_

Province: \_\_\_\_\_ Country: \_\_\_\_\_

Tel.: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ Web: \_\_\_\_\_

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**ACCOMMODATION (please state your first, second and third choice and complete):**

Hotel		Type room	Euros / Night	Breakfast per person	Nº rooms required
<b>HOTEL HUSA ARENAS ****</b> Capità Arenas, 20 (08034 Barcelona)	<input type="checkbox"/>	DUD	169,06 €	Included	
	<input type="checkbox"/>	DUI	144,45 €	included	
<b>HOTEL HUSA WILSON ***</b> Avda. Diagonal, 568 (08021 Barcelona)	<input type="checkbox"/>	DUD	111,23 €	Included	
	<input type="checkbox"/>	DUI	97,74 €	included	
<b>HOTEL PARAL.LEL **</b> Poeta Cabanyes, 5 (08004 Barcelona)	<input type="checkbox"/>	DUD	112,35 €	Included	
	<input type="checkbox"/>	IND	80,25 €	included	
<b>H. HUSA BONANOVA PARK **</b> Capità Arenas, 51 (08034 Barcelona)	<input type="checkbox"/>	DUD	117,70 €	Included	
	<input type="checkbox"/>	DUI	102,72 €	included	

**DUD: double room double use**

**DUI: double room single use**

**IND: single room**

**Notes:**

*Payment must be done for the total number of nights requested.*

*All the rates shown are per room per night, including breakfast and tax.*

Arrival date: \_\_\_\_\_ Approx. arrival time: \_\_\_\_\_

Departure date: \_\_\_\_\_

Accompanying person: \_\_\_\_\_

**ACCOMMODATION TOTAL, IN EUROS:** \_\_\_\_\_

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**HOW TO PAY**



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**BANK CHEQUE:** Bank cheques must be issued to “COUETTE-TAYLOR WORKSHOP” for the total amount payable, free of charges for the payee.

Personal cheques drawn on bank accounts from outside Spain will not be accepted.

I enclose a bank cheque made payable to "COUETTE-TAYLOR WORKSHOP" for a total of \_\_\_\_\_ Euros.

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**BANK TRANSFER:** The Bank transfers have to be without any bank charges for the payee.  
The transfer has to be made by the following method into the following account:

Swift: BSABESBB

Banc Sabadell

Account: 0081-0205-55-0001185526

Account name: “ COUETTE-TAYLOR WORKSHOP”

Gran Via de les Corts Catalanes, 436-440

08015 Barcelona, Spain

Transfer sent

(I attach a copy of the transfer order to this form) \_\_\_\_\_ Euros.

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**CREDIT CARD** (VISA and MasterCard only)

Please tick and complete:

VISA

Master Card

**Credit Card number:** \_\_\_\_\_  
(Full number)

**Expiry date:** \_\_\_\_\_  
(Month and Year)

**Credit Card holder:** \_\_\_\_\_  
(As it appears on the card)

**Cardholder's signature:** \_\_\_\_\_  
(As it appears on the card)

**Total of Euros:** \_\_\_\_\_ **Date Signed:** \_\_\_\_\_

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**IMPORTANT NOTICE**

- **The Organisation guarantees the reservation in the Official Congress Hotels before May 20<sup>th</sup>, 2003.** After May 20<sup>th</sup>, 2003 the Organisation may not be able to guarantee the reservation in the requested Official Congress Hotels, and so, other hotels will be provided.



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- **Cancellation Policy for hotels:** People whose cancellations are received before 20<sup>th</sup> May 2003 will be charged for one night's stay. No refunds will be issued for cancellations received after this date. Refunds will be made 30 to 60 days after cancellations are received.
- Accommodation confirmation notices will only be sent after receipt of the respective forms and payment.
- Please state your first, second and third choice of accommodation. Rooms will be allocated in strict order of request received. If the hotel is fully booked, when your hotel request and payment is received, we reserve the right to provide you with a room in a hotel of similar category and rate as stated in your request.
- We do not accept any liability for loss of cheques or cash.
- Bank charges must be paid by the participant.
- Forms that do not have payment attached will not be processed until payment has been received.
- Bank transfers that do not state the name(s) of the person(s) registered cannot be processed.
- Personal cheques drawn on bank accounts outside Spain will not be accepted.
- Forms must be returned together with credit card date, bank cheque or a copy of the bank transfer to:

13<sup>th</sup> International Couette-Taylor Workshop  
OTAC, S.A.  
Congress Organisers  
Gran Via de Les Corts Catalanes, 454, 1er  
08015 BARCELONA –Spain

**I have already sent this form by fax:    Yes [    ] - No [    ]**